

To: Immigration Department (人民入境事務處)
4th Floor, Administration Tower, Immigration Headquarters,
61 Po Yap Road, Tseung Kwan O, New Territories
Tel: 21118435 Fax: 21579181

Attn: Forign Domestic Helper Section (外籍家庭傭工組)

I _____ (Helper Name) would likes to notify the employer
_____ (Employer's name) that I will not continue to sign another the
employment after the contract finish. It is because I want to return to home for long vacation. Please
find a new helper for replacement, I will help to teach her all around the household work at home
before I leave.

Saya _____ (Nama Pembantu) ingin memberitahu majikan
_____ (Nama Pemberi Kerja) bahwa saya tidak akan melanjutkan
menandatangani kontrak lain setelah kontrak selesai. Hal ini karena saya ingin kembali ke rumah
untuk liburan panjang. Silahkan Cari pembantu baru untuk menggantikan saya, saya akan
membantu mengajari seputar pekerjaan rumah tangga di rumah sebelum saya pergi.

Helper name and signature's
Date:

Acknowledged By

Employer name and signiture's
Date:

譯本:

本人_____ (傭工姓名) 謹此通知僱主_____ (僱主姓名), 合約期滿後, 我不會繼續簽訂另一份僱傭合約。因為我
想回家過長假。請找一個新的外傭來代替我們職務, 我離開之前會教她家裡的所有家務工作。